

### Relentlessly Positive Recruitment

#### **Interview Advice**

Video interviews are the way forward (even beyond the pandemic) – here are some top tips to nailing it:

### Make sure you are presentable

Dress up for the occasion as if you were going into their office. Look on their company website to get an indication of dress code, or lean on your recruitment consultant for all the low down on how to dress for that specific company.

## Make your bed!

You want the visible space behind you to be clean, neat and tidy.

This won't only limit distractions and so allow them to fully focus on you, but will also make a much better first impression of your character and values.

# Hello... Can you hear me?

Make sure to check your audio output and input settings on your speakers and microphone. Will they be able to hear you? Will you be able to hear them?

We're bound to have audio and visual problems for the next few weeks at least, but that doesn't mean we can't try our best to mitigate the negative effects.

### Remember you're on camera

Try to treat this like you were in the room with the interviewer. That way you'll always have your attention on engaging that person, as well reducing the chance of getting distracted by what's around you.

#### Be enthusiastic

Be assertive and talk with genuine passion about your niche. Show how much you love what you do. Do that, and you're setting yourself up for success.

#### **Test your set-up**

A few hours or even the day before, test that your webcam and microphone work. How's the lighting? Do you have an embarrassing Skype name? Might need to change that.

Do a trail run with a friend or family member. Practice makes perfect!

#### **Dress to Impress**

Dress as you would for an in-person interview, it helps to boost those confidence levels. Don't be too flashy.

**Top tip:** avoid white! They can be too bright and distracting on a webcam



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#### Powaaaah!

If you are using a laptop of mobile, charge it up! 100% and nothing less. Steady that mobile, no one likes a shakey cam!

Make sure you are close your Wi-Fi for the strongest connection.

#### **Zero Distractions**

Dogs? Outside. Cats? Catnip. Kids? Good luck.

Let everyone know that you will be in an interview, put signs on the door, lock the door if possible! Computer and phone notifications turned off.

## **Body Language**

Good posture, eye contact, smile!

It's difficult to engage through a camera but looking directly down the lens, sitting up straight and showing those pearly whites can do wonders.

### **Be Prepared**

Have your CV and job description ready. Have some speaking points prepared and ready and have good answers for the standard interview questions.

Keep in contract with your recruitment consultant. They will keep you right!

# Say Thanks!

Just as you would with any other interview, don't forget to give your thanks to the interviewer.

Send a thank you email the next day, reiterating your thanks and reinforcing your interest in the position

